

# PROCEEDINGS OF THE MEETING OF DEPARTMENT COUNCIL

A meeting of the Department Council was held on 04-03-2016 at 2:30 PM in the department of Biosciences. The following members were present:

Prof. Sushma Sharma	Professor & Chairperson
Prof. D. C. Gautam	Member
Prof. Shanti S. Sharma	-do-
Prof. Shashi Sharma	-do-
Prof. Anand Sagar	-do-
Prof. D. R. Thakur	-do-

## Item No. 1: Guest Faculty in the Department of Chemistry

With reference to the letter from the Chairperson, Department of Chemistry the Council recommended the name of Dr. Nisha Rani for the same.

## Item No. 2: Guest Faculty in the Department of Biosciences

In view of shortage of teaching staff, the services of retired Professors of the department and other teachers of the Campus may be obtained to teach classes

## Item No. 3: Specialization for M.Sc. Botany/Zoology IV semester, 2016.

The Council decided that Prof. Shashi Sharma and Prof. D. R. Thakur will prepare the list of candidates to allocate their specialization as per their merit in the previous semester.

## Item No. 4: Department profile

The council decided that the Faculty members will submit their specialization in the office latest by 10<sup>th</sup> march, 2016 for updating the Department profile.

## Item No. 5: Regarding online admission process thereof

The Council unanimously resolved that the admission to M.Sc./ M. Phil (Botany and Zoology) and in another courses is policy decision and matter may be taken up by Dean of studies on any Central Admission Committee.

## Item No. 6: Visiting Professor

As desired by the Hon' ble Vice- Chancellor the Council unanimously recommended the name of Dr. Kamlesh Asotra for Visiting Professor as per University norms to take expertise in the field of animal Sciences ( Zoology).

## Item No. 7: Regarding Pre. Ph. D. Equivalent to M. Phil

The case was discussed in detail and it was decided that same may be forwarded to the Academic branch for further necessary action.

## Item No. 8: Regarding Ph..D. Admission session 2015-16

The direct Ph. D. Admissions (without entrance) for the session 2015-16 was made in the light of proceedings of Dean's Committee meeting held on 24-09-2014.

## Item No. 10: Allocation of space in the top floor of the building

The Council decided that the matter may be taken up as per previous decision.

**Item No. 11: Purchase of 10 Desktop for Computer Lab**

The Council resolved that 10 Desk top computer may be purchased for computer lab.

**Item No. 12: Coordinator and Deputy Coordinator for UGC- SAP DRS II**

In view of superannuation of Prof. V. K. Mattu as Coordinator of UGC-SAP DRS II, the Council decided to elevate the Deputy Coordinator, Prof. Sushma Sharma as Coordinator and Prof. Shashi Sharma as Deputy coordinator of the programme for the remaining period of UGC-SAP DRS II.

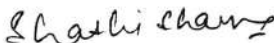
**Item No. 13: Regarding repair of instruments**

Prof. Shanti S. Sharma will take up the matter to repair the various unserviceable instruments in the department.

The meeting ended with vote of thanks to the chair.


  
Prof. D. C. Gautam

  
Prof. Shanti S. Sharma

  
Prof. Shashi Sharma

  
Prof. Anand Sagar

  
Prof. D. R. Thakur

  
Prof. Sushma Sharma  
Chairperson

## PROCEEDINGS OF THE MEETING OF DEPARTMENTAL COUNCIL

A meeting of the Departmental Council was held on 12-04-2016 at 2:30 PM in the Department of Biosciences. The following faculty members were present:

1.	Prof. Sushma Sharma	Professor & Chairperson
2.	Prof Shanti S. Sharma	Member
3.	Prof. Shashi Sharma	-do-
4.	Prof. Anand Sagar	-do-
5.	Prof. D. R. Thakur	-do-

The following items were discussed and approved:

### Item No1: M. Phil Seminars

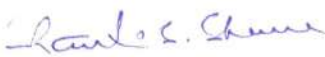
The Council Unanimously decided to convene the seminars of M. Phil Botany and Zoology (Session 2014-15) w.e.f. 23<sup>rd</sup> -31<sup>st</sup> May, 2016.

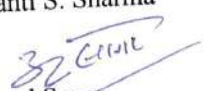
### Item No 2: Utilization of Infrastructure Grant to Universities under the equity initiatives


University has sanctioned an amount of Rs. 2.50 lacks to be utilized for smart class room for the purchase of teaching aids along with blinds. The following committee will be constituted to look into the matter to work out the modalities.

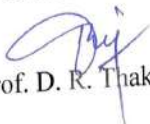
1. Prof. Shanti S. Sharma
2. Prof. D. R. Thakur

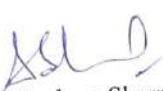
The meeting ended with a vote of thanks to the Chair.

  
Prof. Shanti S. Sharma

  
Prof. Anand Sagar

  
Prof. Shashi Sharma

  
Prof. D. R. Thakur

  
Prof. Sushma Sharma  
Chairperson



## PROCEEDINGS OF THE MEETING OF DEPARTMENTAL COUNCIL

A meeting of the Departmental Council was held on 30-04-2016 at 11:30 AM in the Department of Biosciences. The following faculty members were present:

- |                           |                         |
|---------------------------|-------------------------|
| 1. Prof. Sushma Sharma    | Professor & Chairperson |
| 2. Prof. D. C. Gautam     | Member                  |
| 3. Prof. Shanti S. Sharma | -do-                    |
| 4. Prof. Shashi Sharma    | -do-                    |
| 5. Prof. Anand Sagar      | -do-                    |
| 6. Prof. D. R. Thakur     | -do-                    |

The following items were discussed and approved:

**Item No1: Internal Assessment Examination of M.Sc. Botany/Zoology IInd & IVth semester, 2016.**

The Council approved the Internal Assessment Examination as per annexure "A".

**Item No 2: Practical Examination of M.Sc. Botany/Zoology IInd & IV Semester, 2016**

The Council unanimously decided that the practical examination of M.Sc. Botany/Zoology IInd & IVth semester, 2016 would be scheduled w.e.f. 3<sup>rd</sup> June, 2016 and be completed before the commencement of theory examination.

**Item No. 3: Information for University website**

With reference to letter No.10-25/96/HPU (P&D) dated 29<sup>th</sup> April, 2016 Council decided that photographs and information of individual teacher should be provided to University Website through Chairperson latest by 07 May, 2016.

**Item No 4: Roster for admission to M. Sc. Botany/Zoology, Session 2016-17**

The Council unanimously constitutes a committee of following teachers to finalize the roster for admission to M.Sc. Botany/Zoology session 2016-17.

1. Prof. Shashi Sharma
2. Prof. Anand Sagar

**Item No 5: Purchase of Computer Cartages**

The Council approved the purchase of print cartages from NRI fund to the faculty members and office.

**Item No 6: Renovation of top floor of Biosciences Department**

The Council approved to renovate the top floor of the Building of Biosciences as Conference room /Seminar room. The Executive Engineer, Construction would be requested to prepare the estimate of the renovation. The amount of expenditure will be incurred from the self financing scheme/NRI fund.

**Item No: 7 Presidents for HUBS Session 2016-17**

The Council unanimously approved the name of Prof. Anand Sagar as President of HUBS for the session 2016-17.

**Item No: 8 Subject-Wise Merit Scholarship on the basis of highest marks in concerned subject**

The Department Council approved the names of following students of M.Sc. Botany and Zoology in order of merit for the grant of Subject-Wise merit Scholarship @ Rs. 200/- per month w.e.f. July, 2015 for next two years.

**M. Sc. Botany II Semester**

Sr. No.	Roll no	Name of Candidate	Total Marks Obtained in concerned subject	% age	Attempt
1	5946	Ms Shagun Chambyal	529/600	88.16	Ist attempt
2	5949	Ms Ashwani Kumari	525/600	87.5	Is attempt
3	5944	Ms Pooja Rani	505/600	84.16	Ist attempt

**M. Sc. Zoology II Semester**

Sr. no	Roll no	Name of Candidate	Total Marks Obtained in concerned subject	% age	Attempt
1	5367	Mr. Rajender Pal	508/600	84.66	Ist attempt
2	5389	Ms Deepali Thakur	506/600	84.33	Ist attempt
3	5386	Ms Archana Thakur	493/600	82.16	Ist attempt

Subject-wise merit scholarship on the basis of highest score in concerned subject (Session 2015-16) is awarded to the following students.

**M.Sc. Botany**

1. Ms Shagun Chambyal

**M.Sc. Zoology**

1. Mr. Rajender Pal

The meeting ended with a vote of thanks to the Chair.

*D. C. Gautam*  
Prof. D. C. Gautam

*Anand Sagar*  
Prof. Anand Sagar

*Shanti S. Sharma*  
Prof. Shanti S. Sharma

*D. R. Thakur*  
Prof. D. R. Thakur

*Shashi Sharma*  
Prof. Shashi Sharma

*Sushma Sharma*  
Prof. Sushma Sharma  
Chairperson

## PROCEEDINGS OF THE MEETING OF DEPARTMENTAL COUNCIL

A meeting of the Departmental Council was held on 19-05-2016 at 1:00 PM in the Department of Biosciences. The following faculty members were present:

- |                           |                         |
|---------------------------|-------------------------|
| 1. Prof. Sushma Sharma    | Professor & Chairperson |
| 2. Prof. D. C. Gautam     | Member                  |
| 3. Prof. V. K. Mattu      | -do-                    |
| 4. Prof. Shanti S. Sharma | -do-                    |
| 5. Prof. Shashi Sharma    | -do-                    |
| 6. Prof. Anand Sagar      | -do-                    |
| 7. Prof. D. R. Thakur     | -do-                    |

The following items were discussed and approved:

**Item No 1: MOU between HPU and GB Pant University** *Examination and Development*  
Departmental Council authorizes the Chairperson Biosciences to join hands with Chairperson Dept. of Biotechnology and Dean Faculty of Life sciences to study thread were the terms and conditions of the agreement.

### Item No 2: Evaluation of Teachers by students

The proforma for the said evaluation will be supplied to the M.Sc. Students during practical examinations to do the needful as per UGC and University requirement.

### Item No:3 Regarding Space allocation

In view of the letter No. 1-10/2016-HPU (DS) Accommodation dated 16-05-2016 duly approved by Hon'ble Vice-Chancellor and same was discussed in the Departmental Council. It was unanimously decided to vacate the top floor of Sciences Block- B (all faculty rooms and labs) by shifting to the space made available in the top floor of Netaji Subhash Chander Bose Building.

The meeting ended with a vote of thanks to the Chair.

*D. C. Gautam*  
Prof. D. C. Gautam

*V. K. Mattu*  
Prof. V. K. Mattu

*Shanti S. Sharma*  
Prof. Shanti S. Sharma

*Shashi Sharma*  
Prof. Shashi Sharma

*Anand Sagar*  
Prof. Anand Sagar

*D. R. Thakur*  
Prof. D. R. Thakur

*Sushma Sharma*  
Prof. Sushma Sharma  
Chairperson



## PROCEEDINGS OF THE MEETING OF DEPARTMENTAL COUNCIL

A meeting of the Departmental Council was held on 31-05-2016 at 12:00 Noon in the Department of Biosciences. The following faculty members were present:

1.	Prof. Sushma Sharma	Professor & Chairperson
2.	Prof. D. C. Gautam	Member
3.	Prof. V. K. Mattu	-do-
4.	Prof Shanti S. Sharma	-do-
5.	Prof. Shashi Sharma	-do-
6.	Prof. Anand Sagar	-do-
7.	Prof. D. R. Thakur	-do-

The following items were discussed and approved:

### Item No. 1: Regarding Smart Class Room.

Keeping in view the long pending demand of the students and need of the department, the Departmental Council approved the modifications in Room No. 401 for the development of smart-class room/conference Hall. The expenditure for the said room will be met out from the funds already sanctioned by the University and rest from the fixed deposits (FDs) laying with Finance Officer or NRI funds of the department.

### Item No. 2: Regarding Allotment of labs.

Departmental Council approved the allocation of the labs in Netaji Subhash Chandra Bose Building to the teachers displaced from Sciences Block – B as given below:

Lab No. 403	Prof. Deepak C. Kalia and Prof. M. K. Seth
Lab No. 404	Prof. S. K. Sood
Lab No. 405 & 406	Prof. Anand Sagar
Lab No. 407 & Room No. 408	Prof. V. K. Mattu

### Item No. 3: Allocation of Faculty Rooms

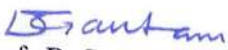
Departmental Council approved the allocation of faculty rooms as given below:

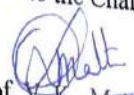
Room No. 410	Prof. V. K. Mattu
Room No. 411	Prof. S. K. Sood
Room No. 412	Prof. Deepak C. Kalia
Room No. 413	Visiting Faculty Room
Room No. 414	Instrumentation Facility (UGC- SAP, DRS)
Room No. 415	Faculty Common room


**Item No. 4: Allocation of other rooms**

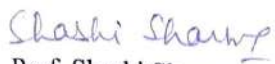
Departmental Council unanimously approved the room No 303 as computer lab for the students. Room No. 416 as a common room for girls' students, Room No. 501 in the attic as Library and reading room and Room No. 502 as Museum and Herbarium of the department.

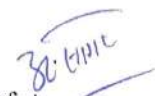
The meeting ended with vote of thanks to the Chair.

  
Prof. D. C. Gautam


  
Prof. V. K. Mattu

  
Prof. Shanti S. Sharma

  
Prof. Shashi Sharma

  
Prof. Anand Sagar

  
Prof. D. R. Thakur

  
Prof. Sushma Sharma  
Chairperson



DEPARTMENT OF BIO-SCIENCES  
HIMACHAL PRADESH UNIVERSITY  
SHIMLA-171005.

PROCEEDINGS OF THE MEETING OF DEPARTMENTAL COUNCIL

A meeting of the Departmental Council was held on 19-8-2016 at 11.30 AM, in the room of Chairperson, department of Bio-Sciences. Following members of the teaching faculty attended this meeting:

Prof. Sushma Sharma	Chairperson
Prof. D.C. Gautam	Member
Prof. Shanti S. Sharma	-do-
Prof. Shashi Sharma	-do-
Prof. D.R. Thakur	-do-

Item discussed and decision taken in this meeting is as follows:


**Item No.1: Conversion of Laboratory into a Conference Hall.**


The Chairperson apprised the members of the Council that the Hon'ble Vice-Chancellor has allowed the department to convert the Laboratory into a Conference Hall and accorded his Administrative approval for the expenditure involved on this task, out of the departmental N.R.I. fund.

The Executive Engineer Construction was requested to depute a person to examine the site and prepare the estimate accordingly. The Executive Engineer deputed Mr. Suresh Kumar, Architect for this work. The Architect suggested that first of all the walls and shelves of Laboratory and rooms are required to be dismantled. Accordingly, it was unanimously resolved that the Executive Engineer, Construction may be requested to depute some persons for dismantling work.


The meeting ended with a vote of thanks to the chair.

  
Prof. D.R. Thakur

  
Prof. Shanti S. Sharma

  
Prof. Shashi Sharma

  
Prof. D.C. Gautam

  
(Prof. Sushma Sharma)  
Chairperson

# PROCEEDINGS OF THE MEETING OF DEPARTMENTAL COUNCIL

A meeting of the Departmental Council was held on 21-09-2016 at 3:00 PM in the Department of Biosciences. The following faculty members were present:

1. Prof. Sushma Sharma
2. Prof. Shanti S. Sharma
3. Prof. Shashi Sharma
4. Prof. Anand Sagar
5. Prof. D. R. Thakur

Professor & Chairperson  
Member

-do-

-do-

-do-

The following items were discussed and approved:

**Item No. 1: To finalize the Departmental presentation before the NAAC team.**

The Departmental Council unanimously approved the Departmental presentation.

**Item No. 2 : Regarding purchase of Books.**

With reference to letter No. HPUL/LAC/2016-17 dated 16-09-2016 received from Himachal Pradesh Library, the Council approved the list of books to be purchased for the library stock in as per annexure 'A'.



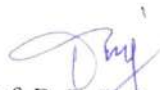
Prof. Shanti S. Sharma



Prof. Anand Sagar



Prof. Shashi Sharma



Prof. D. R. Thakur



Prof. Sushma Sharma  
Chairperson

## **PROCEEDINGS OF THE MEETING OF DEPARTMENTAL COUNCIL**

A meeting of the Departmental Council was held on 26-10-2016 at 11:30 AM in the Department of Biosciences. The following faculty members were presenting the meeting:

- |    |                           |                         |
|----|---------------------------|-------------------------|
| 1. | Prof. Sushma Sharma       | Professor & Chairperson |
| 2. | Prof Shanti S. Sharma     | Member                  |
| 3. | Prof. Shashi Sharma       | -do-                    |
| 4. | Prof. Anand Sagar         | -do-                    |
| 5. | Prof. D. R. Thakur        | -do-                    |
| 6. | Dr. Mahender Singh Thakur | -do-                    |

The following items were discussed and approved:

**Item No1: Specialization of M. Phil Botany and Zoology for the session 2016- 17**  
Departmental Council approved and allocates the specialization to the newly admitted students of M. Phil Botany and Zoology as per their option.

**Item No 2: Time table for M. Phil Botany and Zoology for the session 2016-17.**  
The Council decided and approved the time table of M. Phil Botany and Zoology classes as per the annexure 'A' attached.

**Item No. 3: Title of M. Phil Botany and Zoology session 2015-16**  
The Council approved the titles of Dissertations of M. Phil Botany and Zoology students pursuing their M. Phil degree for the session 2015-16 as per annexure 'B'.

**Item No 4: Panel of examiners for M.Sc. Botany and Zoology Practicals.**  
The Council recommended the panel of examiners for M.Sc. Practicals to be held in the month of December 2016 as per annexure 'C'.

**Item No. 5: Tentative date sheet of Practical examination of M.Sc. Botany and Zoology I & III semester.**  
The Departmental Council approved the tentative date sheet of the practical examination of M.Sc. Botany and Zoology as per the schedule attached as annexure 'D'.

**Item No. 6: Regarding vacant seats in Ph. D. Botany and Zoology**  
Matter pertaining to vacant seats in the Ph. D. programme was discussed in the Council. The worthy members of the Department Council were informed to intimate the vacancy positions in Ph.D. programme to the office latest by 27<sup>th</sup> October, 2016.



**Item No. 7: Internal Committee for the write off the unserviceable articles**

The Council constitutes the committee of the following members to write off the unserviceable articles in the department.

1. Prof. Shannti S. Sharma
2. Prof. Sushma Sharma
3. Prof. Anand Sagar
4. Dr. Mahender Singh Thakur
5. Sh. Hamid Mohammed
6. Sh. Ritu Raj Sharma
7. Sh. Purushotam Ram Sharma
8. Sh. Pardeep Kumar

**Item No 8: National Seminar**

The Council discussed and approved that a National Level Seminar will be organized in the month of March, 2017. The expenditure for Seminar will be met out from SAP DRS- II and NRI funds.

**Item No. 9: Regarding purchase of 20 computers for computers labs.**

The Council decided and approved the purchase of 20 computers to establish the computer lab for M. Sc. Botany and Zoology students.

**Item No. 10: Regarding purchase of Godrej chairs and revolving stools.**

The Council decided that 40 Godrej chairs will be purchased for teacher's rooms and 60 revolving stools for research laboratories.

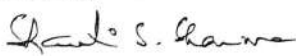
**Item No 11: Regarding purchase of printer cartage**


The Council decided that 10 printer's cartages will be purchased for teachers and office from NRI funds.

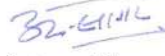
**Item No 12: Reminder to construction division.**

The Council unanimously decided that a reminder letter will be sent to the construction division to expedite the work of Conference Hall proposal in the Department.

The meeting ended with vote of thanks to the chair.


  
Prof. Shanti S. Sharma

  
Prof. Shashi Sharma

  
Prof. Anand Sagar

  
Prof. D. R. Thakur

  
Dr. Mahender Singh Thakur

  
Prof. Sushma Sharma  
Chairperson

## PROCEEDINGS OF THE MEETING OF DEPARTMENTAL COUNCIL

A meeting of the Departmental Council was held on 12-12-2016 at 3:40 PM in the Department of Biosciences. The following faculty members were present:

- |                              |                         |
|------------------------------|-------------------------|
| 1. Prof. Sushma Sharma       | Professor & Chairperson |
| 2. Prof. Shanti S. Sharma    | Member                  |
| 3. Prof. Shashi Sharma       | -/-                     |
| 4. Prof. Anand Sagar         | -/-                     |
| 5. Prof. D. R. Thakur        | -/-                     |
| 6. Dr. Mahender Singh Thakur | -/-                     |

The following items were discussed and approved:

### Item No. 1. Regarding the Indian Science Congress Association Kolkata (ISCA CHAPTER)

Department Council was appraised to start the Shimla Chapter of ISCA.

### Item No. 2. Purchase of computer tables, computer chairs from M/S Wardhan Corporation (Godreg) Shimla.

The departmental council discussed and approved that computer tables, computer chairs and tables for library will be purchased through Wardhan Corporation (Godreg) The Mall, Shimla.

### Item No. 3. Regarding National Conference.

The departmental council unanimously decided that a National Conference to be organized in the month of March 2017.

### Item No. 4. Group-Wise Scholarship for M.Sc. Botany/Zoology for the session 2016-17.

The Departmental Council approved the Group-wise Scholarship for the session 2016-17, as under:

#### A) M.Sc. Botany 1st Semester

Sr. No.	Name of the candidate	Session	B.Sc. I	B.Sc. II	B.Sc. III	B.Sc. IV	B.Sc. V	B.Sc. VI	CGPA	%age	Attempt
1	Ms. Shailja Chauhan	2016-17	8.59	8.58	8.60	8.40	8.43	8.53	8.52	81.72	I
2	Ms. Banita Kumari	2016-17	8.26	8.37	8.35	8.35	8.30	8.25	8.32	79.52	I
3	Ms. Shagun Chaudhary	2016-17	8.17	8.25	8.34	8.43	8.30	8.34	8.30	79.3	I

#### B) M.Sc. Zoology 1st Semester

Sr. No.	Name of the candidate	Session	B.Sc. I	B.Sc. II	B.Sc. III	B.Sc. IV	B.Sc. V	B.Sc. VI	CGPA	%age	Attempt
1	Ms. Mamta Kumari	2016-17	8.60	8.40	8.55	8.68	8.75	8.50	8.53	81.83	I
2	Ms. Archana Sharma	2016-17	8.76	8.40	8.17	8.45	8.75	8.56	8.51	81.61	I
3	Ms. Shehnaz Kumari	2016-17	8.36	8.32	8.60	8.30	8.43	8.00	8.34	79.74	I

**C) Girl student with highest percentage**

**M.Sc. Botany Ist Semester**

Sr. No.	Name of the candidate	Session	B.Sc. I	B.Sc. II	B.Sc. III	B.Sc. IV	B.Sc. V	B.Sc. VI	%age	Attempts
1	Ms Shailja Chauhan	2016-17	8.59	8.58	8.60	8.40	8.43	8.53	81.72	I

**M.Sc. Zoology Ist Semester**

Sr. No	Name of the candidate	Session	B.Sc. I	B.Sc. II	B.Sc. III	B.Sc. IV	B.Sc. V	B.Sc. VI	%age	Attempts
1	Ms Mamta Kumari	2016-17	8.60	8.40	8.50	8.68	8.55	8.50	81.83	I

**Item No. 5. HPU-JRF for M. Phil Botany/Zoology for the session 2016-17**

The following students were recommended in order of merit for the award of HPU-JRF to Dean of Studies, H. P. University, Shimla-5

**M. Phil Botany Ist Semester**

Sr. No.	Name of the candidate	Session	Total Marks obtained in M.Sc.	% age	Attempts
1	Ms Aditi	2016-17	1157/1500	77.13 %	I
2	Ms Shailika Sharma	2016-17	1146/1500	76.4 %	I
3	Ms Shalini Dhiman	2016-17	1141/1500	76.06 %	I

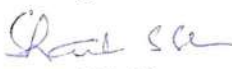
**M. Phil Zoology Ist Semester**

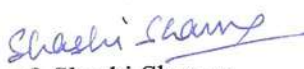
Sr. No.	Name of the candidate	Session	Total Marks obtained in M.Sc.	% age	Attempts
1	Mr. Rajinder Kumar	2016-17	1167/1500	77.8 %	I
2	Mr. Inder Singh Rana	2016-17	1129/1500	75.26 %	I
3	Ms Payal Thakur	2016-17	1106/1500	73.73 %	I
	Ms Rajni	2016-17	1106/1500	73.73 %	I

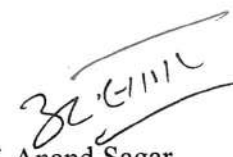
**Item No. 6: Regarding attached toilet**

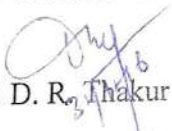
The Departmental Council Unanimously resolved that a attached toilet will be constructed with the Room of Chairperson i.e. Room No. 203.


The meeting ended with a vote of thanks to the Chair.


  
Prof. Shanti S. Sharma

  
Prof. Shashi Sharma

  
Prof. Anand Sagar

  
Prof. D. R. Thakur

  
Dr. Mahender Singh Thakur

  
Prof. Sushma Sharma  
Chairperson